# **Employee Post-Travel Disclosure of Travel Expenses**

Date/Time Stamp:

Date: September 21, 2021

Private Sponsor(s) (li	The Pew Cha	ertification Form with all a aritable Trusts		
Travel date(s):	ember 10-12, 2021			
Relationship to Trave	•	Child	OMPANYING SPOUS	SE OR DEPENDENT CHILD, ONLY
NCLUDE LODGING Expenses for Emplo		EXPENSES. (Attach additi	onal pages if necessary	y.)
SAPONSUS TOT EMPIO	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate  Actual Amount	\$475 total \$230/Amtrak round trip; \$125 coach bus in NYC; and \$120 ferry to and	\$572 total \$286/per night Marriott Downtown NYC	\$228 total \$76/per day	
Typenses for Accom	from Ellis Island	ependent Child (if applica	hle).	
ZAPCHSCS TOT FACCOR	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate				
•	_	vents attended. See Senate	Rule 35.2(c)(6). (A	ttach additional pages if
necessary.): See at	tached agenda and	litinerary		

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Signature of Supervising Senator/Officer)

(Revised 10/19/15)

Date/Time Stamp:

Date: September 21, 2021

Form RE-1

ETHIC #U624721pm 2=17

### **EMPLOYEE PRE-TRAVEL AUTHORIZATION**

<u>Pre-Travel Filing Instructions</u>: Complete and submit this form at least 30 days prior to the travel departure date to the <u>Select Committee on Ethics</u> in <u>SH-220</u>. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

	Susan Wheeler
Name of Traveler:	
Employing Office/Committee:	US Senator Mike Crapo
Private Sponsor(s) (list all):	ritable Trusts
September 10-12, 2021 Travel date(s):	
Note: If you plan to extend the trip fo	or any reason you must notify the Committee.
New York City NY	any reason you <u>manage</u> moveyy mile committees.
Destination(s): New York City, NY	
Explain how this trip is specifically connected	d to the traveler's official or representational duties:
ensure that my staff is motivated and interested	e, it is important for me to stay current with management training and education to in maintaining high work performance and standards. Further, it is important to enate chiefs of staff to facilitate cooperation and bipartisanship in legislative and enate.
Name of accompanying family member (if an Relationship to Employee: Spouse I certify that the information contained in this	
8/24/2021 (Date)	Signature of Employee)
TO BE COMPLETED BY SUPERVISING SENA Secretary for the Majority, Secretary for the Minor Mike Crapo	ATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, rity, and Chaplain):  Susan Wheeler
I,	hereby authorize
(Print Senator's/Officer's Name)	(Print Traveler's Name)
related expenses for travel to the event describ	accept payment or reimbursement for necessary transportation, lodging, and bed above. I have determined that this travel is in connection with his or her er, and will not create the appearance that he or she is using public office for
I have also determined that the attendance of to of the Senate. (signify "yes" by checking box)	the employee's spouse or child is appropriate to assist in the representation
8/24/21 (Date)	Wille Cope (Signature of Supervising Senator/Officer)

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View in web browser

### PEW

Bipartisan Senate Chiefs of Staff Conference New York City | September 10-12, 2021



# Bipartisan Senate Chiefs of Staff Conference

## The Pew Charitable Trusts

Invites You and Your Spouse/Significant Other
To the 8th Biennial

# Senate Chiefs of Staff Management and Leadership Conference

New York City September 10–12, 2021

The Pew Charitable Trusts will host a conference for the Senate Chiefs of Staff from September 10-12, 2021, in New York City. It promises to be an engaging and in formative weekend where you can learn from some of the most interesting speakers on management, leadership and civility today. A copy of the agenda is <u>available here</u>.

We will depart from Union Station on Friday, September 10 on a private rail car and return on Sunday, September 12. Chiefs' expenses (minus alcohol and entertainment) are covered by The Pew Charitable Trusts. If you wish to invite your spouse, you may reimburse Pew for those expenses (estimated to be at least \$800 due to cost of needed travel during this weekend in NYC) after the conference.

Your pre-travel paperwork should be received by the Select Committee on Ethics, 220 Hart, by Monday, August 9, 2021 to ensure processing by the legal deadline. The Committee is very strict about their deadlines and will bar attendance by staff who submit late. For that reason, we recommend you complete and submit immediately even if you're not sure you'll attend as there is no penalty if you're approved but later decide you can't attend (other than we need to know as soon as possible if you change your mind). Click here to download the paperwork.

CLICK HERE TO REGISTER (USE .GOV EMAIL)

If you are unable to attend, please click here

We look forward to seeing you in New York City this fall!

Tamera Luzzatto
Senior Vice President, Government Relations
The Pew Charitable Trusts
tluzzatto@pewtrusts.org
(202) 540-6501

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The Pew Charitable Trusts makes every effort to comply with federal, state, and local government ethics rules, including when hosting events. Please make sure that your participation is consistent with applicable ethics rules.

This email was sent to abby atkins@wicker.senate gov

901 E Street NW, Washington, DC 20004-2008

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#### PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): The Pew Charitable Trusts
2.	Description of the trip: Bipartisan Senate Chiefs of Staff Conference
3.	Dates of travel: 9/10/2021 - 9/12/2021
4.	Place of travel: New York, NY
5.	Name and title of Senate invitees: Chiefs of Staff (see attached list)
6.	I certify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <b>and</b> do not retain or employ registered lobbyists or agents of a foreign principal <b>and</b> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.  - OR -
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  - AND-
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobby ist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobby ists or agents of a foreign principal.
8.	I certify that:  The trip will not in any part be planned, organized, requested, or arranged by a registered lobby ist or agent of a foreign principal except for de minimis lobby ist involvement.  - AND -
	The traveler will not be accompanied on the trip by a registered lobby ist or agent of a foreign principal except as provided for by Committee regulations relating to lobby ist accompaniment (see question 9).

USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobby ists or ager foreign principal, one of the following scenarios applies:	nts of a
(A) The trip is for attendance or participation in a one-day event (exclusive of travel time a overnight stay) and no registered lobby ists or agents of a foreign principal will accompany to officer, or employee on any segment of the tripOR -	
(B) The trip is for attendance or participation in a one-day event (exclusive of travel time a overnight stays) and no registered lobby ists or agents of a foreign principal will accompany Member, officer, or employee on any segment of the trip (see questions 6 and 10).  - OR -	
(C) The trip is being sponsored only by an organization or organizations designated under of the Internal Revenue Code of 1986 and no registered lobby ists or agents of a foreign prin accompany the Member, officer, or employee at any point throughout the trip.	
USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically requi Senate invitees to participate in the travel:	red for
An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detail by-hour), complete, and final itinerary for the trip.	Hed (hour-
Briefly describe the role of each sponsor in organizing and conducting the trip:	
The Pew Charitable Trusts is the sole organizer and sponsor of this trip	
Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that	t mission:
See attachment	
Briefly describe each sponsor's prior history of sponsoring congressional trips:  See attachment	
	<u> </u>

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located in proximity to 9/11 Memorial & Museum and can provide the required number of guest rooms to

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accommodate the group

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Fax Number:

E-mail Address: tluzzatto@pewtrusts.org

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Date: September 21, 2021

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## Bipartisan Senate Chiefs of Staff Conference New York City | September 10-12, 2021



#### Friday, September 10, 2021

9:30am	Attendees unable to obtain COVID testing through the Office of

Attending Physician (OAP) or obtain a test within 72 hours of departure arrive at Union Station, Gate G, for COVID testing (Senate Staff who can be tested at the OAP should do so within 72 hours of departure; we will only have tests for non-staff)

10:00am Attendees who have obtained a COVID test within 72 hours of

departure check in at Union Station, Gate G.

Grab and go box lunches and beverages provided during check in.

11:05am Depart for NYC via Amtrak 84

2:33pm Arrive New York City, Penn Station/Moynihan Hall

Board buses based on last name, as marked

3:30pm Check in to Marriott Downtown

85 West Street at Albany Street

4:50pm Meet in Hotel Lobby for Transportation to Gracie Mansion

6:00-8:00pm Reception at Gracie Mansion Hosted by Mayor Bill de

Blasio

Mayor de Blasio will share reflections on the 9/11 attacks and the nation's largest city's approach to recovery from the effects of the COVID-19 pandemic on the city's economy and its

citizens' health.

#### Saturday, September 11, 2021

7:30-9:30am Breakfast at your leisure, Marriott Downtown Hotel

Financial Ballroom, Second Floor

8:30-9:45am Reading of the Names of 9/11 Victims

Moments of Silence at 8:46 and 9:03

Broadcast in the Breakfast Room

10:00-11:30am Panel Discussion on Federal Recovery Support After 9/11

As discussion of legislation for COVID recovery continues, panelists involved in the federal government's response to 9/11 will discuss their experiences. Tamera Luzzatto - moderator (The Pew Charitable Trusts, formerly Senator Clinton's Chief of Staff), Moderator; Polly Trottenberg (former Senator Schumer Staff), Jim Mazzarella (former Governor Pataki staff), and Glen

Caplin (formerly Senator Gillibrand's staff).

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11:30am-12:00pm Break

12:00-1:30pm Lunch Presentation by Jocelyn Kiley, Associate Director, Pew

Research Center

Presentation on emerging data on general trends and issues related

to 9/11

1:30-3:00pm Panel Discussion: Federal Response to 9/11

Family members and other leaders in supporting victims of 9/11 will discuss their experiences. Christine Falvo (Rubenstein, former Senator Clinton staff), Moderator; Mary Fetchet, Founder, Voices of 9/11; Carol Robles-Roman, Dean of Faculty, Hunter College; former Special Counsel /Director of Public Affairs to Chief Judge Judith Kaye and Chief Administrative Judge Jonathan Lippman (2001); Dr. Jacqueline Moline, Chair, Occupational Medicine, North Shore University Hospital; Suzy Ballantyne,

Executive Director, 9/11 Health Watch

3:00-5:30pm Break

5:30pm Meet in Marriott Lobby for walk/transport to Ferry to Ellis Island

6:00pm Board Ferry to Ellis Island (this is the only ferry for our group)

Please be on time to clear security and be prepared to show your

vaccination card to enable an on time departure

6:45-7:45pm Reception on Ellis Island

7:45-9:00 pm Dinner and Keynote Address from Admiral William

McRaven

Admiral McRaven was the chief of the U.S. Special Operations

Command (USSOCOM) which had responsibility for synchronizing Department of Defense plans against global terrorist networks and, as directed, conducting global operations. Under his watch, U.S. Special Operations Forces delivered what will be perhaps viewed as the crowning victory in America's war against terror: The May 2011 raid that killed al-Qaeda leader Osama bin Laden. After retiring from military service, hewent on to serve as chancellor of the University of Texas and is recognized

for his inspirational speeches and writing on leadership.

Until 12:00am The 9/11 Memorial is open until Midnight for its annual

Tribute in Lights. More information here:

https://www.911memorial.org/visit/memorial/tribute-light

#### Sunday, September 12, 2021

7:00-8:00am Breakfast, Bill's Bar & Burger

(Hotel Lobby)

7:45-8:00am Checkout and load bags

8:00 – 8:15am Walk to 9/11 Memorial Museum

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8:30 Sharp	9/11 Memorial Museum opens early for our group, which will be greeted at 8:30 by Museum President & CEO Alice Greenwald and Kevin Sheekey, Global Head of External Relations at Bloomberg LP, representing Museum Board Chair Hon. Michael Bloomberg
8:30– 9:30am	Visit to the 9/11 Memorial Museum. For more information on what the group will see on the descent to bedrock: <a href="https://911memorial.org/visit/museum/about-museum">https://911memorial.org/visit/museum/about-museum</a> For more on exhibitions: <a href="https://911memorial.org/visit/museum/exhibitions">https://911memorial.org/visit/museum/exhibitions</a> Given time constraints, the museum recommends the group visit the Memoriam exhibition. Finally, there is a names registry where individuals can search for victims from their respective states. You may wish to visit the names on the Memorial Saturday night, and use this tool to locate names geographically: <a href="https://names.911memorial.org/">https://names.911memorial.org/</a>
9:30 am	Depart 9/11 Museum for Marriott Downtown Hotel
9:35 am	Depart Hotel for IAC Building, 555 West 18th Street
10:00am-11:00am	Lessons Learned During COVID-19: Small Business Owners Asahi Pompey, Global Head of Corporate Engagement, Goldman Sachs (moderator); Louis DeCuzzi, Founder & President, Dirt Road Riding USA (Brunswick, OH); Jessica Johnson-Cope, President, Johnson Security Bureau Inc., Bronx, NY; Margueritte Ramos, Owner, ShadeFLA (Miami); Brent Reaves, President, Smokey John's Bar-B-Que (Dallas).
11:00am-12:00pm	Lessons Learned During COVID-19: Corporations and Philanthropy Kathryn Wylde, President of the non-profit Partnership for New York City (moderator); Darren Walker, President, Ford Foundation; Jonathan D. Gray, President, Blackstone; David Chubak, CEO of US Retail Banking, Citi; Joey Levin, CEO, IAC (formerly InterActive Corp).
12:00pm-12:30pm	Presentation by Barry Diller, Chairman, Expedia and IAC (formerly InterActive Corp.); and Diane von Furstenberg, Chairman, Diane von Furstenberg Studio These prominent civic leaders will welcome the group, discuss their experience as NY employers since 9/11 and specifically their work developing Little Island, HighLine, and other civic ventures including efforts to rejuvenate NYC theatre post-Covid.
12:30pm-2:00pm	Walk to Little Island Picnic lunch.
2:15pm-2:45pm	Transportation to Penn Station
4:05pm	Depart Penn Station/Moynihan Hall for Washington via Amtrak 189 Snacks and beverages provided on board
7:35pm	Arrive Union Station Washington, DC

## List of invited Staff

First	Last	Swindter	State
Steve	Abbott	Senator Collins	ME
Michelle	Altman	Senator Lankford	OK
Rebecca	Avitla	Senator Heinrich	NM
Allyson	Bell	Senator Lee	UT
Rey	Benitez	Senator Ossoff	GA
Sarah	Benzing	Senator Brown	OH
Stephen	Boyd	Senator Tuberville	AL
Dan	Brandt	Senator Toomey	PA
Joel	Brubraker	Senator Capito	WV
Jams	Burgess	Senator Cantwell	WA
Larry	Burton	Senator Sullivan	AK
Neil	Campbell	Senator Reed	RI
Craig	Carbone	Senator Rick Scott	FL.
Terry	Carmack	Senator McConnell	KY
Steve	Chartan	Senator Cruz	TX
Kyle	Chase	Senator Rounds	SD
Dara	Cohen	Senator Rosen	NV
John	Connell	Senator Young	IN
Kathleen	Connery Dawe	Senator King	ME
Doug	Coutts	Senator Cotton	AR
Jen	Cox	Senator Kelly	AZ
Aaron	Cummings	Senator Grassley	IA
Doug	Davis	Senator Hyde-Smith	MS
Jennifer	DeCasper	Senator Tim Scott	SC
Watson	Donald	Senator Shelby	AL
Jon	Donenberg	Senator Warren	MA
JP .	Dowd	Senator Leahy	VT
Veronica	Duron	Senator Booker	NJ NJ
Tony	Eberhard	Senator Hoeven	ND
Eric	Einhorn	Senator Schatz	HI Alle
Scott	Fairchild	Senator Cortez Masto	NV
Elizabeth	Falcone	Senator Warner	VA TN
Sean	Farrell	Senator Blackburn	
Jess	Fassler	Senator Gillibrand	NY AK
Kaleb	Froehlich	Senator Murkowski	PA
Kristen	Gentile	Senator Casey	iA
Lisa	Goeas	Senator Ernst	NH
Marc	Goldberg	Senator Hassan	CA
David	Grannis	Senator Feinstein Senator Cramer	ND
Mark	Gruman	Senator Cramer	HI
Coti	Haia	Senator Paul	KY
William	Henderson	Senator Kaine	VA
Mike	Henry		

Bipartisan Senate Chiefs of Staff Conference September 10-12, 2021 List of invited Staff

Allison	Herwitt	Senator Murphy	C
Natasha	Hickman	Senator Burr	N
Toni-Mari	e Higgins	Senator Boozman	A
Luke	Holland	Senator Inhofe	0
Beth	Jafari	Senator Cornyn	T
Liz	Johnson	Senator Romney	Ü
Meg	Joseph	Senator Sinema	A
Josh	Karetny (acting		R
Joshua	Kelley	Senator Braun	IN
James	Kelly	Senator Moran	KS
Joel	Kelsey	Senator Blumenthal	CI
Lindsey	Kerr	Senator Klobuchar	MI
Chad	Kreikemeier	Seantor Shaheen	NH
Dan	Kunsman	Senator Barrasso	Wi
Dylan	Laslovich	Senator Tester	MT
Ted	Lehman	Senator Tillis	NC
Emily	Leviner	Senator Fischer	NE
Mark	Libell	Senator Warnock	GA
Mindi	Linguist	Senator Murray	WA
Jeff	Lomonaco	Senator Smith	MN
Chris	Lynch	Senator Cardin	MD
Mike	Lynch	Senator Schumer	NY
Stacy	McBride	Senator Blunt	MO
Kirtan	Mehta	Senator Hickenlooper	CO
Jeff	Michels	Senator Wyden	OR
David	Montes	Senator Padilla	CA
Mike	Needham	Senator Rubio	FL
Ryan	Nelson	Senator Thune	SD
Richard	Perry	Senator Graham	SC
Kyle	Plotkin	Senator Hawley	MO
James	Quinn	Senator Cassidy	LA
iohn	Rader	Senator Hagerty	TN
Misty	Rebik	Senator Sanders	VT
Ken	Reidy	Senator Baldwin	WI
Michelle	Richardson	Senator Wicker	MS
ean	Riley	Senator Johnson	WI
Brent	Robertson	Senator Marshall	KS
Vick	Rossi	Senator Thune	SD
ricia	Russell	Senator Van Hollen	MD
arlos	Sanchez	Senator Lujan	NM
lay	Sass	Senator Sasse	NE
lob	Skjonsberg	Senator Rounds	SD
ess	Smith	Senator Bennet	CO
evin	Smith	Senator Portman	ОН

## Bipartisan Senate Chiefs of Staff Conference September 10-12, 2021 List of Invited Staff

Sharon	Soderstrom	Senator McConnell	KY
Patrick	Souders	Senator Durbin	IL
Emily	Spain	Senator Carper	DE
Jonathan	Stahler	Senator Coons	DE
Caitlyn	Stephenson	Seantor Peters	MI
David	Stokes	Senator Kennedy	LA
Jason	Thielman	Senator Daines	MT
Kalina	Thompson	Senator Duckworth	IL
Jason	Tuber	Senator Menendez	NJ
Matt	VanKuiken	Senator Stabenow	Mi
Erin	Vaughn	Senator Schumer	NY
Kristin	Walker	Senator Lummis	WY
John	Walsh	Senator Markey	MA
Lance	West	Senator Manchin	WV
Susan	Wheeler	Senator Crapo	ID
Ryan	White	Senator Risch	ID
Alan	Yamamoto	Senator Hirono	HI
Michael	Zamore	Senator Merkley	OR

